

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of November 25, 2014
Date: November 26, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

Guests Present: Cindy Buckley, Tom Buszek, Tom Sutton

Staff Present: Horton

Discussion and Action Items

- Minutes of the November 11, 2014 meeting were approved as presented.
- Tom Sutton, Cindy Buckley and Tom Buszek presented the MEDC CCSTEP Grant opportunity proposal involving Mechatronics, supporting Degree Pathways, and providing Industrial Training support and future Career Academy development.
- Health Focused Campus
 - On-going: Site work and environmental assessments, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, common goals with community, trails, technology, sustainability and fund raising.
 - Dean McCurdy discussed IFPTI revisions for “Foundations of Food Safety” courses.
- Travel
 - Coty Dunten to attend MCCRMA at Oakland Community College (Auburn Hills, MI) on Dec. 2, 2014.
 - Tom Sutton to attend ENSA (fall protection training provider) in Sweetwater, Texas on December 6-12, 2014.
 - Bill Kring and Ben Ash to attend the DACUM for Mat2/CNC training in Lansing, MI on December 8-9, 2014.
 - Laurence Taylor to attend the Dodge Cummins Diesel Summit at Ivy Tech Community College in Fort Wayne, Indiana on December 16-18, 2014.
 - Nicole Bauman to attend the Newberry Library Multidisciplinary Graduate Student Conference in Chicago, Illinois on Jan 22-24, 2015.
 - Gary Nevills, Tony Zacker and Dustin Gordon to attend Educational Technology Summit at WMU, Kalamazoo, MI on December 16, 2014.
 - Steve Doherty to meet with Lake Michigan Credit Union Community Relations Director on December 2, 2014.
- Grants
 - KVCC will be submitting required information for Title 3 Grants to maintain accreditation.

Personnel Items

- Kudos
 - Susan Matlis and Judy Wilmarth for their hands-on assistance and walk-in sessions at TTC, The Groves Center & Center for New Media during the Open Enrollment for the Annual Benefit Elections.
 - Brian Rouse for designing, building and implementation for KVCC to see and control the wind turbine through our college intranet.
 - Kathy Johnson and Julie Rickey for their work on bond issues.

- Reality Checks
 - none

- Hires, Resignations and Retirements
 - Bre'Anna McCoy resigned effective November 21, 2014.
 - Lief Doezema is resigning effective Feb 2, 2015.
 - Richard Bridges is retiring effective May 31, 2015.
 - Carolyn Alford is retiring effective Dec 31, 2014.
 - Brian Rouse is resigning effective Jan 5, 2015.
 - Request to fill positions: Part-Time Counselor position, PT Computer Lab Asst-AWH, Full-Time Food Safety and Full-Time Payroll position.

Other

- Linda Depta shared the new campus community engagement planning; Steve Doherty gave updates on fund-raising; Dean McCurdy shared his ideas on marketing and communication for the new campus.
- KVCC Facts At A Glance information will be updated on the website.
- Student Success Center will hold a Unit Meeting-December 16 with refreshments.
- Smoke Free signage in process; posters have been distributed throughout the college.
- KVCC Fire Alarm system is in compliance.
- After-hours request: Saturday, December 6, 3-5pm -Rick Garthe, Howard Carpenter, Erick Martin, Dave Brock & U of M engineering students.

Next Meeting is December 2, 2014 8:00 a.m. in the Board Room, 3365